

STANDARD FORM NO. 64

CONFIDENTIAL*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 5 November 1953

FROM : Chief, Orientation and Briefing Division

25 YEAR RE-REVIEW

SUBJECT: Report for Week 29 October - 5 November 1953

I. INDOCTRINATION

1. Today, Thursday, 5 November 1953, a total of 54 individuals attended the weekly Indoctrination Program. The audience consisted of 42 newcomers, [redacted] and 11 Personnel Procurement consultants.

2. Audience evaluation: Average (for new employees only)

II. ORIENTATION

1. On Thursday and Friday of last week we held many sessions with persons participating on the Twelfth Agency Orientation Course which is being conducted this week in the Department of Agriculture Auditorium.

2. The numbers in attendance for this course are running very high. We are not in a position to give accurate figures until the IBM runs are made after the course has been completed.

3. We are pleased to report that all technical aspects of the Twelfth Orientation Course are being handled by segments of our own Office of Training, viz., tape recording, amplification, arrangement of microphones and visual aids.

4. We have already received a request from [redacted] OCI, to listen to Mr. Rockefeller's speech as given at the Twelfth Agency Orientation Course. He stated that some of his people who are attending the course have reported very favorably on the substance of Mr. Rockefeller's presentation. [redacted] will bring some of his staff assistants with him.

III. SPECIAL

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1. [redacted] our Auditor-in-Chief, came to discuss with the Chief, OB/D, some of the pertinent highlights of his overseas trip and underscored the idea already made by the D/TR about the need for information at various field stations. (After the Twelfth Orientation Course has concluded, we will give special attention to making the tape recordings suggested by the D/TR for playback overseas.)

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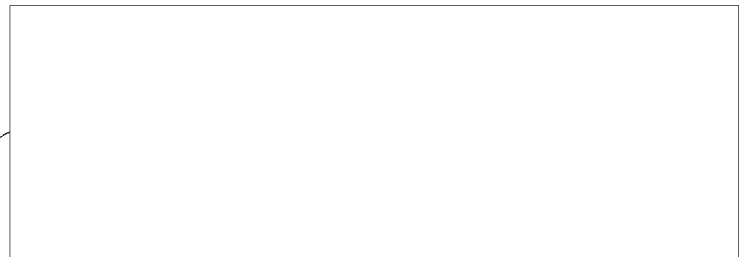
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2. At the invitation of Col. Harold Kehm, Assistant Commandant, SIS, the Chief, OB/D, attended the graduation exercises at the SIS and listened to the Graduation Speaker, Assistant Secretary of Defense, Mr. Johnson.

3. On Saturday, 31 October, the Chief, OB/D, gave a special briefing to Mr. Walter Robertson, Assistant Secretary of State for Far Eastern Affairs, and his deputy, Mr. Everett Drumright. This was all coordinated through

4. On Tuesday, 17 November, a special briefing will be given to General Curtis Lemay, Commanding General, Strategic Air Command.

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